



**MINUTES OF THE  
BOARD MEETING OF THE INTERNATIONAL LEAGUE OF  
DERMATOLOGICAL SOCIETIES**

**HELD 10 OCTOBER 2005 AT BAD HOUSE  
4 FITZROY SQUARE, LONDON**

*(ABRIDGED VERSION)*

**PRESENT**

Robin Marks, MD, **President**  
Georg Stingl, MD, **Secretary-General**

Ricardo Galimberti, MD  
Adrián-Martin Pierini, MD  
Marcia Ramos-e-Silva, MD, PhD  
Jean-Hilaire Saurat, MD  
Stephen I Katz, MD, PhD  
Takeji Nishikawa, MD  
Kristian Thestrup-Pedersen, MD, PhD  
Jean Revuz, MD, PhD

Benvenuto Giannotti, MD  
Mary E Maloney, MD  
Roderick J Hay, MD  
Wolfram Sterry, MD  
Andreas D Katsambas, MD  
David I McLean, MD  
Jean Paul Ortonne, MD

Monica Parrondo, **Minutes Secretary**

**APOLOGIES**

Ana Kaminsky, MD, **Treasurer**  
Francisco Camacho-Martinez, MD, PhD

**1. WELCOME**

Professor Marks called the meeting to order at 08:45 am and welcomed Board members to the ICD Board Meeting.

He congratulated Professor Ana Kaminsky for the "Major Volunteer Award" received from the American Academy of Dermatology, Professor Stephen Katz for the "Masters Dermatologists Award" from the American Academy of Dermatology and Professor Jean-Hilaire Saurat for receiving an Award of the "Legione d'Honore".

**2. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous Board meeting held on 1-3 October 2004 were approved and signed by Professor Marks.

### **3. BUSINESS ARISING FROM THE PREVIOUS MEETING**

Professor Marks read briefly the Action Sheet enclosed with the Agenda and commented on some matters which would be raised later.

### **4. PRESIDENT'S REPORT**

Professor Marks explained that since the last Board meeting things had been moving along well. He said that if the proposals suggested at the Interim Assembly of Delegates went ahead as planned, then some historic changes would be made to the structure and future of the ILDS. He stated that these proposed changes had been initiated by Professor Strauss and had been the result of hard work for the last 13 years.

He indicated that the Scientific Program Committee had been working on developing a good programme for the World Congress in Buenos Aires. They had been focusing on making it global. He said the programme development process would need to be discussed further in order to prevent problems in the future.

Professor Marks stated that although the IFD is a relatively new development of the ILDS it will become a major long-term component of the ILDS work, increasing substantially in the future. The IFD work is extending in areas such as Mali, Mexico and China. He stated that the IFD was well positioned to expand its work with the new ILDS structure.

### **5. SECRETARY-GENERAL'S REPORT**

The Secretary-General had nothing extra to report.

### **6. TREASURER'S REPORT**

In the absence of Professor Ana Kaminsky, Professor Marks gave a brief report and informed the members of the Board that there had been a satisfactory receipt of Membership income. There was discussion in regard to the money received from the Paris Congress that had now been transferred to the IFD (\$600,000).

Regarding expenses, Professor Marks explained that the relocation of the ILDS office in the UK had been expensive and that these expenses corresponded mainly to legal fees. However he stated that the legal advice provided had been very good and it had all been achieved very well in a timely manner.

Following further discussions between the Board members with regard to travel expenses and accommodation, it was decided that the reimbursement policy should be revised and new rules established. Professor Marks agreed to draft a policy document for these arrangements.

### **7. FINANCE COMMITTEE**

#### **7.1 Policy Manual and Congress Contract, World Congress of Dermatology**

Professor Thestrup-Pedersen gave a detailed report on a Congress Contract that he had drafted and explained that it was based on the London Contract for the EADV. It was suggested that once this Contract is completed it should be placed on the website.

Professor Thestrup-Pedersen went through the 11 proposals and the Board members made the following decisions:

An initial Contract must be signed at least six months before the WCD where bids are delivered and decided on between the organizing society and the ILDS.

The contract would include –

- § **Appointment:** It was agreed that the bidders should sign a contract before having their bid accepted.
- § **Duties of the Congress organizer(s):** The President of the League would have a discussion with the bidders before signing the contract. The ILDS would have access to the Accounts and all the material relevant for the Congress. It was agreed that Professors Thestrup-Pedersen and Professor Saurat will do more research in order to clarify this concept.
- § **Underwriting support from the League:** In regards to this proposal, Professor Thestrup-Pedersen explained that this was optional and that it may or may not be taken up by the WCD Organisers.
- § **Budget:** As there are different tax rules in different countries and the headquarters was going to be based in the UK, it was agreed to get some expert legal advice within the UK.
- § **Indemnity:** It was agreed to get legal advice about the need for the ILDS to have indemnity in regard to WCD performance.
- § **Cancellation of the Congress:** A policy would be set up in order to specify a minimum figure in case of cancellation.
- § **Information:** The League would have access to information and financial data of the Congress at regular intervals.
- § **Expenses:** It was agreed that any expenses of the ILDS Board related to the Congress should be paid by the Congress, including site visits.
- § **Miscellaneous:** It was agreed to delete the first sentence: “The official language of the congress is English”.
- § **Governing Law:** It was agreed to get legal advice for this proposal.
- § **Disputes:** It was also agreed to get legal opinion on this proposal.

The Board Members felt that legal advice was needed in order to make clear who the contract needed to be signed by (the President of the Congress or the President of the Society from the country making the Bid).

## 7.2 Guidelines for organizing a World Congress of Dermatology

It was decided that Assembly of Delegates meetings should have translators in order to help people who have trouble with English when making critical decisions.

It was also agreed to continue with the use of the ballot system. The results of the votes would be given on the same day. The possibility of having a one lunch session only was discussed where all the bidders have a 15 minutes presentation. This aimed to allow less wealthy Societies to have a better chance. After discussion, the Board decided against this proposal.

Professor Marks explained the principle that it is the ILDS that runs the World Congress subcontracted to the successful local Society with limits in the finances areas. He stated that there were two main reasons for running the WCD. The first one was to share knowledge and enhance education in dermatology; the second one was an opportunity to raise funds for ILDS activities.

The Board congratulated Professor Thestrup-Pedersen for his hard work in organizing this Manual.

## **8. COMMUNICATIONS COMMITTEE**

### **8.1 Member Societies Questionnaire**

Professor Wolfram Sterry gave a report on the results of the Membership Society Survey and suggested including the report on the website.

There were proposals on how to get in contact with those societies that had not been responding after several approaches. Professor Maloney suggested handing in the survey at the Assembly of Delegates in order to have a more positive response. All members of the Board agreed that it was important to get the data and encouraged members of the Board to seek the data by being more assertive when sending letters to their Societies.

### **8.2 Commercial Affiliations and Interest- Report from Professors Pierini and Katz**

Professors Pierini and Katz reported that the task had not been completed and that they will produce a report at the next Board meeting.

## **9. DEFINING DERMATOVENEROLOGY**

Professor Sterry reported that the initial draft was almost finished and that a full report will be given at the next Board Meeting.

## **10. DERMLINK**

### **10.2 Recipients of the Last Round of Grants**

Professor Giannotti gave a report on the recipients of the last round of grants. The Board Members expressed their concerns about the general level of applications. It was decided to reconsider the mechanism as it had been proved to be problematic. The Board agreed that the Dermlink Grants system should go back under the auspices of the IFD, with the support of Professor Giannotti. No grants would be distributed until the mechanism had been restructured.

### **10.3 Journal of the American Academy of Dermatology Subscriptions**

It was agreed that the application form should be amended.

## **11. COMMISSIONS & INTERNATIONAL HEALTH ORGANIZATIONS**

Professor Saurat informed the Board that a good way of promotion would be to develop a global skin health program. He informed the Board that WHO had a monthly bulletin journal specialized in oral health, linked to tobacco and alcohol. He suggested producing a similar issue based on skin health promotion and disease prevention. The members of the Board welcomed the idea.

## 12. AWARDS

Professor Katsambas reported that there had been a total of 24 nominations, 12 for “The Young Dermatologists Achievement International Award” and 12 for the “Certificate of Appreciation Award”.

**“The Young Dermatologists Achievement International Award”** will consist of free registration to the WCD; a certificate on a framed plaque; and a sum of US\$2500 to assist in the attendance at the WCD.

The candidates will need to be less than 40 years of age and must have contributed to international health through research or service. There will be one for each of the five Regions.

The Board Members agreed that the applications would be decided at the next Board meeting when the Committee would make recommendations based on all the information gathered. It was decided that the ILDS Administrative Office will get in touch with the Societies in order to get more detailed information from the candidates.

For the **“Certificate of Appreciation Award”** Professor Katsambas explained that the criteria are based on a long-term outstanding contribution to Clinical or Academic Dermatology at a National or International level.

The Board decided to give the following ILDS Certificates of Appreciation:

§ Prof Helmut Kerl	<b>(Austria)</b>
§ Dr Benjamin Kopel Fisher	<b>(Israel)</b>
§ Prof Juan Honeyman	<b>(Chile)</b>
§ Dr Donald Lookingbill	<b>(USA)</b>
§ Dr Luis Diaz	<b>(USA)</b>
§ Prof Yoo Shin Lee	<b>(Korea)</b>
§ Dr Rene Garrido Neves	<b>(Brazil)</b>

Professor Marks will explore the possibility of having two ILDS Bronze Awards.

## 13. INTERNATIONAL FOUNDATION FOR DERMATOLOGY

Professor Hay highlighted some specific issues concerning the activities of the IFD. He reported that the Mali project had been completed and that plans for continuing this work are in progress.

The website is up and running with a new layout that can be seen <http://www.ifd.org>

He reported that the evaluation of the training initiative at the RDTC in Moshi had been completed; a 70 page report will be circulated later in the year to all the Board members.

Professor Hay briefed the Board about the programme in Mexico. He reported that he went there last summer and was impressed with the work that had been carried out. He explained that the IFD had made a limited contribution of \$5000. He also informed the Board that it is hoped that a new project could go to Colombia or some other South American country.

Professor Hay commented on the project in China and explained that at the moment there had been little progress and that there were political issues involved. He felt that there should be some commitment identifying the possibility of creating a programme there.

Professor Hay reported that the IFD Endowment Fund had received the surplus money from Paris (\$600,000) and that interest on the capital of the Endowment would only be available when the fund reaches \$1 million. This fund is specifically for the Moshi RDTC. This means that there is a potential shortage of day-to-day funds for other RDTC and IFD operations.

The Board agreed to support the IFD request for ILDS funds to the sum \$130,000 for 2006 after a review of the ILDS Finances by the President and the Treasurer.

#### **14. 21<sup>st</sup> WORLD CONGRESS OF DERMATOLOGY**

Professors Pierini and Galimberti gave a detailed presentation on the next WCD in Buenos Aires October 2007.

They reported that the Scientific Exhibition has 12 different sponsors with 57% of the exhibitors area already booked. The Satellite & Sponsored Symposia would take place from Monday 1<sup>st</sup> October till Thursday the 4<sup>th</sup> October 2007.

The President of the 21<sup>st</sup> WCD has sent the Financial Statements 2003/2004 to the President and Treasurer of the ILDS.

Professor Galimberti reported that Price Waterhouse Cooper had been appointed as the external Auditor for the Congress.

There will be a total of 21 session rooms with 9,150 seats allocated. Members of the Board were informed by Professor Galimberti of the details of the total Scientific Sessions and the main theme of the day for Plenary Sessions. He also reported on a new session that would be introduced at the Congress entitled "Meeting of Minds". Posters would be divided into thematic areas.

So far 402 invitees had agreed to participate. The geographical distribution at the moment is: Africa 12%, Asia 16%, Australia 12%, Europe 33%, Latin America 25%, USA+ Canada 21%.

Professor Pierini indicated that they would try to recruit people responsible for the co-ordination of their country's participation.

#### **15. SCIENTIFIC PROGRAMME COMMITTEE**

There was considerable discussion on the process of the past and present scientific program development for the World Congress of Dermatology. It was agreed that the aims included having a very high quality scientific program, having global representation with the chairman and speakers, and involvement of all members of the ILDS Board in one way or another at various stages in the program development.

There was discussion of the points for and against having the full Board on the Scientific Program Committee, or whether it should be a sub-committee containing only a proportion of Board members.

It was agreed that the Scientific Program Committee should be a sub-committee, with only a proportion of Board members, plus co-opted members with certain expertise when required. This was dependent on the full Board being involved in the early stages with suggestions for topics and session chairs. The full Board would also be involved again after the Scientific Program Committee had developed the proposed program. This program would be sent back to the full Board for their final approval, prior to invitations being sent out to participants proposed by the Program Committee.

### **15.1 Chairs/Co-Chairs for Plenaries**

It was decided that the List of Chairs and Co-Chairs for Plenaries was suitable to be used by the Congress Organizers.

## **16. MEMBERSHIP COMMITTEE**

### **16.1 Czech Dermatovenerology Society**

Professor Ortonne reported that the Membership Committee had voted in favor of a submission from the Czech Dermatovenerology Society.

He also reported that last year two Societies had expressed interest in becoming members (The South Asian Regional Association of Dermatologists, Venereologists and Leprologists and the Indian Cosmetology Society). A letter was sent from the ILDS Administrative office approving their application. The South Asian Regional Association of Dermatologists, Venereologists and Leprologists had paid their membership fee and were now members. There has been no response, as yet, from the Indian Cosmetology Society.

### **16.2 Women's Dermatologic Society (WDS)**

The Membership Committee recommended the approval of the Board for this new Society to be accepted as an International Society, which was given.

The Board members raised the question of what were the criteria used to decide what is an International Society. It was decided that Professor Ortonne will look into this and report at the next Board meeting.

### **16.3 Philippine Academy of Clinical and Cosmetic Dermatology**

It was agreed that as this Society had not been in existence for at least four years, it would have to reapply in the next term of the ILDS.

It was agreed to consider new member applications in between Board Meetings. The Membership Committee would circulate the applications electronically to the rest of the Board for consideration, if they decided to recommend acceptance of the application. If there was not unanimous support, the application would be held over until the next Board meeting.

## **17. NOMINATION/ELECTION TASK FORCE**

Professor Marks reported that there had been an excellent response and that there would be around 140 Delegates attending the Assembly of Delegates at the ExCeL Centre on Wednesday 12 October from 11:30am. The Delegates will be seated in alphabetical order of the Society. He discussed the layout of the room that will consist of a head table with the President and Secretary of the ILDS, Chair of the IFD, and two guests: Honorary Past ILDS President Professor John Strauss and Mr William Morton from Lane & Partners.

Professor Marks explained briefly the changes proposed for the Assembly of Delegates meeting:

- § Relocation to a permanent office in the UK
- § To reduce the interval between WCDs, to four years
- § Two terms only for elected Members of the Board
- § A more balanced regional representation on the Board.

He explained that if the changes proposed were agreed at the Assembly, the structure of the ILDS will experience the most historic changes of the last 55 years since the inception of the ICD.

## **18. OTHER BUSINESS**

The ICD Conflict of Interest document was tabled at the Board by Professor Hay. This item was not discussed.

## **19. DATE OF NEXT ILDS BOARD MEETING**

The next ICD meeting is scheduled for the EADV Congress in Rhodes which will be held in October 2007.

## **20. CLOSE OF MEETING**

The Board Meeting was called to a closed at 16:20pm.

**CONFIRMED AS CORRECT RECORD**

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**PRESIDENT**

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**DATE**