



## **International League of Dermatological Societies**

### **MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE INTERNATIONAL LEAGUE OF DERMATOLOGICAL SOCIETIES**

**HELD ON WEDNESDAY, 17<sup>th</sup> SEPTEMBER, 2008 COMMENCING AT  
0830HRS, ROOMS 134 AND 135 (NEUILLY SIDE) LEVEL 1, MEZZANINE,  
PALAIS DE CONGRÈS, 2, PLACE PORTE MAILLOT, 75017 PARIS**

#### **Attendees:**

Professor Jean-Hilaire Saurat (President)	Professor Yoshiki Miyachi
Professor David I. McLean (Secretary-General)	Professor Chetan Oberai
Professor Mary E. Maloney (Treasurer)	Professor Ocampo-Candiani
Professor Hee Chul Eun	Professor Yoon-Kee Park
Professor Benvenuto Giannotti	Professor Marcia Ramos-e-Silva
Professor Roderick J. Hay	Professor Wolfram Sterry
Professor Abdul-Ghani Kibbi	Professor Georg Stingl
Professor Robin Marks	Professor Kristian Thestrup-Pedersen
Professor Adrian-Martin Pierini	

Eve Arnold (Administrative Officer)

#### **1. WELCOME**

Professor Saurat welcomed all to the meeting, particularly new Board Members. Professor Saurat asked that when members have any proposals, the President will ask for a proposer and a seconder.

1.1 Apologies received from Professor Andreas Katsambas, Professor Francisco Camacho-Martinez and Professor Ricardo Galimberti

#### **2. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETINGS**

2.1 Minutes of Board Meeting held on 29<sup>th</sup> September, 2007 accepted with no changes and duly signed as approved.

2.2 Minutes of Board Meeting held on 5<sup>th</sup> October, 2007 accepted with no changes and duly signed as approved.

2.3 Minutes of the Assembly of Delegates Meeting held on 2<sup>nd</sup> of October, 2007 were presented for information only.

#### **3. BUSINESS ARISING FROM THE PREVIOUS MEETING**

There was no business arising.

4. **PRESIDENT'S REPORT**

Professor Saurat presented a full and thorough update of the philosophy and aims of the ILDS. This presentation will be distributed to all Board Members for use during any representation by a board member on behalf of the ILDS if desired. The content should remain unedited.

The Executive Committee has been convening via regular conference calls. Topics for inclusion in any of these calls may be suggested by any Board Member for discussion. It was agreed that the agenda and the main points of discussion should be circulated to the Board for their information.

The President advised the meeting that there will be a presentation by a representative from WHO on ICD11 taking place at 1400hrs during this meeting. The Board was informed that the ILDS has been honoured by WHO by being invited to spearhead the creation of ICD11 Guidelines.

5. **SECRETARY GENERAL'S REPORT**

Professor McLean asked that all Board Members (during this and future Congresses) take the opportunity to introduce the ILDS to countries which are not members of the ILDS and encourage membership, particularly Russia and former Eastern Bloc countries. Current Member Societies are displayed on the ILDS website.

6. **TREASURER'S REPORT**

Professor Maloney informed the meeting that the funds from the 21<sup>st</sup> World Congress of Dermatology have been received. The Board, via the President, congratulated Professor Pierini and Professor Galimberti on a highly successful Congress and thanked them for the healthy contribution to the ILDS.

Professor Maloney reported on specific recommendations made by the auditors which will be, or have already been, addressed. The subject of the reporting of 'Gifts in Kind' was discussed and questioned by several Board Members. It was agreed that this topic would be the subject of a conference call with the auditors. The outcome of this discussion will be reported to the Executive Committee at a later date.

**6.1 Annual Report and Accounts to 31<sup>st</sup> December, 2007.** These were approved and signed for onward submission to Companies House and The Charities Commission.

**6.2 Budget Report.** The budget prepared by the previous Treasurer was presented and it was accepted that, as this had been prepared prior to any indication of finances to be received from the 21<sup>st</sup> WCD, it was necessary to prepare an updated four-year budget. This year's Actual Vs Budget (Jan-Jul) was reviewed, and the Treasurer explained that the majority of our expenditure is accounted for at the end of the year. It is expected that whereas we should be under-budget with regard to legal fees; communication costs are likely to be higher than expected due to increased levels of EC telephone discussions, and a significant percentage of membership fees are still outstanding. Next year, specific project budgets will be prepared for each project, including ICD11, although any costs expended on these non-budgeted expenses this year will be marked as such.

Professor Maloney reported that, as interest rates have dropped significantly, the budgeted amounts will not be met. As a result, a wider investment platform needs to be decided upon, and the Finance Committee will meet to discuss this important matter.

The Treasurer's report and suggestions were accepted by the Board.

**7. 21<sup>ST</sup> WORLD CONGRESS OF DERMATOLOGY**

Professor Pierini reported on the financial status of the 21<sup>st</sup> WCD who expressed disappointment that the final amount handed over to the ILDS was less than hoped for. This was due to a number of factors, including higher than expected inflation, currency devaluation, lower registration fees than previously charged and the abolishing of registration fees for chairs and co-chairs. Professor Pierini proposed that the latter item be re-introduced for the next WCD in Seoul. Also, local taxes of US\$378,000 had to be paid. The final figure released to the ILDS amounted to US\$822,885 which is made up of registration fees (US\$25 per capita fee) of US\$272,200 and the surplus split of \$550,685. Professor Pierini advised that more than 12,000 Physicians attended the Congress.

Regarding the Scientific Program, it was reported that the Radiotherapy session was poorly attended, but that the Meeting of Minds sessions were very popular. The interactive sessions were also well attended.

**8. 22<sup>ND</sup> WORLD CONGRESS OF DERMATOLOGY**

Professor Eun reported that the initial Progression Note had been signed off and distributed and that the second, in preliminary draft form, is in progress. This Note will incorporate much of what is reported at this meeting and, to date, includes details of Standing Committee meetings; Congress Theme: "Connecting the World through Innovative Dermatology"; Accommodation details; Brand Identity; Sponsorship; PR; Announcements; Special Book "Asian Skin and Asian Skin Diseases"; Board Site Visit and Program Committee Meeting. Professor Sterry will report on the last item later in the meeting.

Professor Eun, in response to the question of whether a separate company had been set up to control the finances of the 22<sup>nd</sup> WCD, advised that this was not the case and that the Korean Dermatological Association wishes to control the organisation of the WCD and will not be setting up a separate company.

Professor Saurat applauded Professor Eun on his extremely comprehensive report.

**9. PROGRAM COMMITTEE**

Professor Sterry, as Chairman of the Program Committee, advised that all Committee members had accepted the invitation to attend its meeting in Berlin from 12 – 14<sup>th</sup> February, 2009 in Berlin. Professors Sterry and Stingl will meet in December in Vienna to discuss draft proposals to be presented in Berlin. A refined proposal will then be presented to the Board in Seoul for discussion. The program should be finalised by July, 2009, at which time responsibility for inviting those selected chairpersons and speakers will be passed to the local organisers. The chairpersons and speakers are invited to compile their detailed programs and by August 2009 these invitations should be distributed. By May, 2010 the program should be finalised. Letters have been sent to the Presidents of all the Member Societies. Responses totalling less than 10% have been received so far; however, the deadline is 31<sup>st</sup> December, 2008. It was proposed that requests for topics be sent out again to encourage responses and a request for speaker proposals should be made.

Professor McLean raised the composition of the Committee and suggested that, as there were no members from the USA, perhaps Jean Bologna could be invited to become a Committee member. The Board agreed to this suggestion and Professor Sterry will make the approach.

**10. FINANCE COMMITTEE**

**10.1 Fund Raising**

Professor Maloney suggested that a full discussion on the subject should take place during the IFD presentation.

**11. 23<sup>rd</sup> WORLD CONGRESS OF DERMATOLOGY**

**11.1 Amendments to Contract and/or Guidelines**

Discussion took place regarding the organisation of future Congresses, including that to be held in 2015. Professor McLean advised that the two current bidding countries, Canada and India, are now in receipt of the Guidelines for Organising a World Congress of Dermatology. It is stated in these Guidelines, and the covering letter, that these are guidelines only and that the content may change in the future.

**12. WORLD HEALTH ORGANISATION**

**12.1 Essential drugs**

Professor Saurat informed the Board that a report, under the auspices of the ILDS, had been submitted to the WHO earlier in the year and that a copy has been loaded onto the website.

**12.2 ICD 11**

The President introduced Dr. Robert Jakob, from the World Health Organisation, to the meeting and thanked him for taking the time to make this important presentation on the ICD revisions to an enthusiastic Board. Dr. Jakob thanked Professor Saurat for the invitation to the meeting and for attending the previous meeting in Geneva, and for promoting this subject with the Board.

Following his presentation, Dr. Jakob advised that he will share with Professor Saurat background information so that it may be distributed among Board Members in order that they may study this subject further.

During subsequent discussion Dr. Jakob made the following points:

- A clear interest in participation is required.
- A chair should be appointed to direct the Group and liaise directly with WHO. This chair should be appointed by the ILDS and a CV submitted to WHO.
- If possible, someone with previous classification experience should be involved, preferably ICD9.
- Collection of names to be submitted to Dr. Jakob along with CVs and Conflicts of Interest statements.
- Official letter of intent would to be submitted to Dr. Jakob with the above.
- A teleconference, or a meeting in Geneva, would then arranged to made a selection of the people to be involved, probably 10 in number
- A work plan would then be created.

Professor Saurat advised that the ILDS is ready to proceed and advised that a funding will be provided for the project.

Warm thanks of appreciation were expressed by all after which Dr Jakob made his departure.

At this point, Professor Saurat asked for feedback from the Board. All were in favour of proceeding with this exciting project. Professor Saurat stressed

that this is a huge amount of work and enthusiastic, willing and able candidates are required to be proposed.

### **13. INTERNATIONAL FOUNDATION OF DERMATOLOGY**

#### **13.1 Chairman's Report and Update**

##### **Changes to the Structure of the IFD.**

Professor Hay reported that five advisory groups have now been set up: Public Health (chair: R. Marks); Education (chair: N. Prose); STIs (chair: A. Stary); Leprosy (chair: T. Ryan); Use of Modern Electronic Teaching Techniques (IT) for Health Delivery (chair: P.Schmid). These chairs are now co-opted onto the IFD Committee along with J. Revuz representing French speaking countries, A. Morrone (Immigrant policies), H. Grossmann and a nursing representative from the IDNG, R. Penzer. ILDS Board Members A. Ghani-Kibbi and Y. Miyachi are also on the Committee along with the President and Treasurer of the ILDS Board as ex officio members. Professor Hay presented the initial aims and goals of these individual committees and updates will be provided at the next Board meeting.

Professor Hay reported on the recent sad death of Peter Bentley who was a great benefactor of the IFD as well as being instrumental in setting up the endowment currently in place for the IFD. It had been agreed that Professor Hay would approach A. Kopf and/or J. Strauss with regard to submit a short article for our Newsletter.

##### **RDTC**

Two areas of particular note were reported; the new ward at the RDTC is now well under construction and the Tanzanian Ministry of Health is now supporting two of the young graduates on the staff.

##### **Links With Other International Organisations**

The LSHTM has decided to develop a new Diploma of Tropical Medicine and have set up one for Africa, in particular, and have asked whether the IFD would be interested in delivering the dermatology component. The LSHTM, contingent upon funding, would also like to link the RDTC with the Wellcome Trust to strengthen research infrastructure in sub-Saharan Africa. They have enquired as to whether the IFD would be interested in brokering a network in clinical trials in dermatological diseases. These topics will be reported on at the next Board meeting.

#### **13.2 Fund Raising and Budget**

Professor Hay reported that donations received so far this year are on target, and he thanked those organisations which had already made donations. He also pointed out two 'one off' extremely generous donations this year. Professor Hay reported that the IFD Committee had recommended that a proportion of donations for specific use be allocated to the IFD general fund in order to support other activities, such as fund raising and administration costs. Professors Hay and Maloney will discuss this further and present to the Board. Professor McLean raised the point that donors may not wish to have any of their donation used for purposes other than that specific use. Professor Hay assured would be borne in mind.

The proposed IFD Fund Raising brochure was presented. Professor Hay advised that the IFD Committee will produce specific fund raising budgets

for proposed projects and requested that the ILDS might also consider giving its support.

### **13.3 Dermlink**

Professor Hay reported that the Dermlink Committee discussed and approved the application from the members of The Australasian College of Dermatologists. Professor Hay suggested that the criteria covering future applications for this award should be addressed and this will be discussed within the committee.

## **14. MEMBERSHIP AND COMMUNICATIONS inc WEBSITE**

### **14.1 Outstanding Membership dues from 2002-2007**

Membership Committee Chairman, Professor David McLean advised that there are currently five Societies which have not yet paid their membership fees for 2002-2007 and asked that board members with knowledge of significant members of these Societies make enquiries to affirm that they wish to withdraw.

### **14.2 New Member Societies**

Professor McLean announced the new Member Societies of the League, and sought approval from the Board to the request for membership of the Philippine Academy of Clinical and Cosmetic Dermatology (PACCD) which has 321 members and which has now fulfilled all the relevant criteria. This move was approved and seconded and membership will commence as of 1<sup>st</sup> January, 2009.

Application has been made by the Italian Society of Allergological, Occupational and Environmental Dermatology (SIDAPA). This will be discussed by the membership committee and presented to the Board at the next Board meeting in Seoul. They have 300 members.(Action: Membership Committee).

Professor Hay advised that the International Dermatology Nursing Group will be making an approach for membership in the near future. Professor McLean confirmed that their application would be considered by the Membership Committee.

### **14.3 Website Activity**

It was reported that the web activity is healthy, in particular the ICD10 and Newsletter sections are extremely popular.

The new website will be 'live' by the end of the Congress. This will now incorporate links to Treatment Policy Guidelines (which have already been requested from the Member Societies) as well as Patient Support Groups. Board Members were requested to advise the Administrative Office of any local groups that do not currently appear on the website.

Professor Kibbi suggested that all Societies be invited to add the ILDS link to their own Society websites. This was considered an excellent idea.

### **14.4 Newsletter**

Professor Saurat congratulated the Professors Hay and Marks as well as the Administrative Officer on the success of this project.

## 15. AWARDS COMMITTEE REPORT

Professor Ramos-e-Silva presented the Awards Committee report in Professor Katsambas' absence. There were 29 nominations and the following nominations were proposed to receive a Certificate of Appreciation Award:

### Successful candidates

**Sadao Imamura**

**Roberto Estrada**

**Eric C Vonderheid**

**Alberto Andrea Giannetti**

**Aryeh Metzker**

**Richard John Graham Rycroft**

**Shinji Shimada**

**Rudolf Happle**

**Attila Horvath**

**Louis Dubretret**

### Proposed by:

Japanese Society for Investigate  
Dermatology and Japanese Dermatological  
Association

American Academy of Dermatology

American Academy of Dermatology

SideMaST

Israeli Society of Dermatology and  
Venereology

European Society of Contact Dermatitis

Society for Investigative Dermatology

EADV

EADV

French Society of Dermatology

## 16. AOB

The President advised that the next Board meeting will be held in Seoul in May, 2009 and that will be the only Board Meeting of the year.

The Board agreed that Professor Soo-Chan Kim, Secretary-General of the 22nd World Congress of Dermatology, should be invited to attend future Board meetings for that Agenda item only.

The meeting closed at 1600hrs.

Signed as approved: Wednesday, 27<sup>th</sup> May, 2009

Jean-Hilaire Saurat

President of the ILDS